



PERFORMANCE RECOGNITION PROGRAM – NOMINATION FORM

Employee: Melodie Stairs

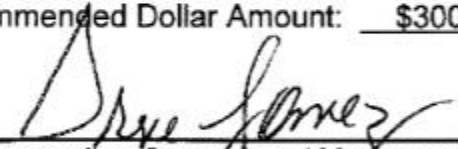
Department: Medical Staff Office

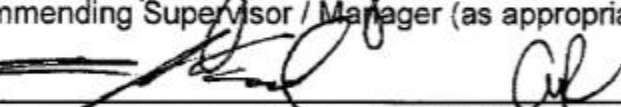
Position: Medical Staff Coordinator

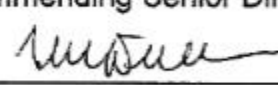
This employee should be recognized for the following reasons:

The Medical Staff Services Leadership Team implemented a Coordinator Incentive Plan to assist in the clearing of application backlog. Please see the 2013 Coordinator Incentive Plan attached.

Recommended Dollar Amount: \$300 (38.75 Points)


Recommending Supervisor / Manager (as appropriate)


Recommending Senior Director / Director (required)


Senior Vice President / Vice President Approval (required)

12.3.13
Approval Date

After approvals are received, Director enters the approved bonus amount into Lawson Manager Self Service as a Bonus Personnel Action under the Performance Recognition Bonus. The Bonus Code will appear as "PERF RECOG" and the Bonus Description will appear as "Performance Recognition Bonus". Awards are made as a separate payment from payroll and will coincide with the next regular pay day after being entered into Lawson.

